THE ST. JOSEPH UNIVERSITY, NAGALAND SUBMISSION OF INFORMATION BY THE UNIVERSITY FOR ASCERTAINING THEIR NORMS AND STANDARDS

A. Legal Status

Sl,.No	Information	Inforn	nation Submitted by the University	Observation of the UGC Expert Committee
1.1	Name and Address of the University	Virgin Town Ikishe Mode Dimapur, N	el Village , Jagaland - 797 115	
1.2	Headquarters of the University	Telephone : Email : dmit Website : w	n,	
1 2	a. Website b. E-mail c. Phone Nos d. Fax Nos Information about Auth a. Ph. (Including Nos) Fax Nos. and e-mail of Chance	www.stjosephuni info@stjosephun + 91 03862 2420 + 91 03862 2420 norities of the Universities Mobile), 944440 dftdmid	iv.edu.in 69 69 ersity	
1.3	b. Ph. (Including N Fax Nos. and e-mail of Vice-Chancellor c. Ph. (Including N Fax Nos. and e-mail of Regist d. Ph. (Including N Fax Nos. and e-mail of Finance)	Mobile), 944440 registra rar Mobile), 897432 admin@	osephuniv.edu.in 05819 ur@stjosephuniv.edu.in	
1.4	Date of Establishment		December 19, 2016	
1.5	Name of the Society/Tr University (Information in the following format Copy of the Registered Deed to be enclosed	n may be provided)	DMI Foundation Refer Enclosure – I	

1.6	Composition of the Society/Trust	Refer Appendix - I Page No.17
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies?	Not Applicable Refer Appendix - II Page No. 18
1.8	Whether the promoting Society/Trust is involved in promoting/running any other University/Educational Institution? If yes, please give details	Yes Refer Appendix - III Page No.19
1.9	Whether the promoting Society/Trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:- Name of the organization Activities	Yes Refer Appendix - IV Page No.20
1.10	Act and Notification under which established (Copy of the Act & Notification to be enclosed Enclosed √ Not enclosed	Established by the Act of State Government of Nagaland vide Act No.06 of 2016 dated 19.12.2016 Refer Enclosure – II
1.11	Whether the University has been established by a separate State Act?	Yes, Established under the Act of State Government of Nagaland vide Act No.06 of 2016 dated 19.12.2016

B. Organization Description

2.1	Whether Unitary in nature (as per the UGCR regulation)	Yes	
2.2	Territorial Jurisdiction of the University as per the Act	Nagaland	
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	No	
2.4	Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format: a. Place of the off-campus b. Letter No & date of the approval of State Government c. Letter No. & date of the approval of UGC (Details to be provided in Appendix-V)	No Refer Appendix - V Page No.21	
2.5	Whether any off-Shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:- a. Place of the off-shore campus	No Refer Appendix - VI Page No.22	

	b. Letter No. & date of the approval of Host		
	Country		
	c. Letter No. date of the approval of		
	Government of India		
	(Details to be provided in Appendix-VI)		
	Does the University offer a distance education		
	program? If yes, whether the courses run		
2.6	under distance mode are	No	
2.0	approved by the competent authority?(Please		
	enclose attested copy of the course wise		
	approval of competent authority)		
	Whether the University has established study		
	center(s)? If yes, please provide details and	NIC	
2.7	whether these study centers are approved by	No Defendence din VII	
2.7	the competent authority of the	Refer Appendix - VII	
	University and UGC?	Page No.23	
	(Details to be provided in Appendix-VII)		

C. Academic Activities Description

Academic Programmes

110444		T
3.1	Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference (Details to be provided in Appendix-VIII)	Refer Appendix VIII Page No.24
3.2	Current number of academic programmes/ courses offered by the University (Details to be provided in Appendix-IX)	Refer Appendix IX Page No.25
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: a. Start new courses b. To increase intake (Details to be provided in Appendix-X)	AICTE approval has been obtained for conducting Engineering Courses Refer Appendix X Page No.28
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format:- (Details to be provided in Appendix-VII) Name of Courses No. of the Offered students enrolled Study enrolled Centre	No Refer Appendix VII Page No.23
3.5	Temporal plan of academic work	

	in the University Semester	Semester System for all the
	system/Annual system	degree courses.
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act,	Refer Appendix XI Page No.28
	1956? If Yes, Please give details in	No
	the following format:- a. Name of the course(s)	
	b. Since when startedc. Whether the University	
	has applied for permission from UGC?	
	(Details to be provided in Appendix-XI)	

4. Student Enrolment and Student support

4.1	Number of students enrolled in the University for	
	the current academic year according to regions and	
	countries	

Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI Students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian origin students	
	M	244	5	Nil	Nil	Nil	596
UG	F	251	-	Nil	Nil	Nil	570
	T	495	5	Nil	Nil	Nil	1166
	M	265	3	Nil	Nil	Nil	468
PG	F	358	-	Nil	Nil	Nil	625
	T	623	3	Nil	Nil	Nil	1093
	M	1		Nil	Nil	Nil	1
M. Phil	F	4		Nil	Nil	Nil	4
	T	5		Nil	Nil	Nil	5
	M	26		Nil	Nil	Nil	26
Ph. D.	F	38		Nil	Nil	Nil	38
	T	64		Nil	Nil	Nil	64
	M	Nil		Nil	Nil	Nil	Nil
Diploma	F	Nil		Nil	Nil	Nil	Nil
	T	Nil		Nil	Nil	Nil	Nil
PG	M	Nil		Nil	Nil	Nil	Nil
Diploma	F	Nil		Nil	Nil	Nil	Nil
Dipionia	T	Nil		Nil	Nil	Nil	Nil
	M	Nil		Nil	Nil	Nil	Nil
Certificate	F	Nil		Nil	Nil	Nil	Nil
	T	Nil		Nil	Nil	Nil	Nil

Any Other	M	Nil	Nil	Nil	Nil	Nil	l
(Pl.	F	Nil	Nil	Nil	Nil	Nil	l
Specify)	T	Nil	Nil	Nil	Nil	Nil	l

M-Male, F-Female, T-Total

(b) Afterwards No. appeared for the

final year

4.2		egory-	The admitted s		egory w	ise is a	as		
	Wise	e No.	follows (curren	nt batch)					
	of		Category	Female	Mal	e	Total		
	Stu	dents	SC	1	0		1		
			ST	499	456	5			
							955		
			OBC	5	9		14		
			PH	Nil	Nil		Nil		
			General	11	7		18		
			Total	516	472	2	988		
4.3	Det	ails of t	he two batches	of students adr	nitted				
		•							
Particulars			Batch 1			Batch 2			
			Year of Entry		Year of Entry – 2018			18	
		UG	PG	Total		UG		PG	Total
No. admitted to the	he	190	278	468		617		525	1142
programme		190	218	408		017		323	1142
No. of Drop-outs		Nil	Nil	Nil		Nil		Nil	Nil
(a) Within four		1111	1111	1811		1111		1811	1111
months of									
Joining		8	14	22		10		8	18

22

263

10

NA

8

NA

18

NA

Examination No. passed in the 237 final exam

14

264

First Class with Distinction - 37 No. passed in first class Distinction First Class -178

8

NA

4.4	Does the University provide bridge/remedial courses	Yes.	
	to the educationally disadvantaged Students? If yes,	First three days of the	
	please give details.	start of the semester	
		orientation program had	
		been arranged (with	
		external resource person	
		and senior faculty	
		members)	
	Does the University provide any financial help to the	Yes	
4.5	students from socially disadvantageous group?	20% tuition fee wavier	
4.5	If yes, please give details.	for economically poor	
		background students	
	In case the University in running M.Phil/Ph.D.	Ph.D – Both full time	
1.0	programme, whether it is full time or part time and	and Part time Mode	
4.6	whether these programmes are run as per UGC	M.Phil – Full time Mode	
	regulations, 2009 on M.Phil/Ph.D	Only	

					(UGC regulations, 2009)	
4.7	Whether the University has a website? If yes please give website address and whether the Website is regularly updated?				www.stjosephuniv.edu.in Yes. The university Website is regularly updated	
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?				Prospective students are informed about the criteria for admission rules and regulations, and the facilities available, etc. through News Paper advertisements, Brochures, University Website, Hoardings and Counseling	
4.9	Whether any available in the details about malpractices, efformat: Name of the Complainant (Details to be p	e University the comp etc in the Un Complaint Against	? If Yes, Plaints receiviversity in the Date of Complaint	ease provide ved against he following Action taken by the University	The University has grievance redressal cell consisting five faculty members. Refer Appendix XII Page No.29	

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

	Which University body finalized	Board of studies and	
	the curriculum? The composition	Academic council	
5.1	of the body may be given. (Board		
	of Studies, Academic Council,		
	Board of Management)		
	What are the Rules/	The board of studies prepare curriculum,	
5.2	regulations/procedure for revision	the same will be placed before the	
3.2	of the curriculum and when was	Academic Council for approval.	
	the curriculum last updated?	2017	
	Whether approval of statutory	Yes. The Minutes/Extracts are attached	
	bodies such as Board of Studies,	as Enclosure –III	
	Academic Council and Board of		
5.3	Management of the University has		
	been taken to start various		
	courses? If yes, please enclose		
	extracts of the minutes		
	Furnish details of the following	Credit System is followed.	
	aspects of curriculum design:	Minimum three inter-disciplinary	
5.4	Innovation such as modular	subjects is included moreover skill	
3.4	Curricula Inter/multidisciplinary	enhancement courses, field visits,	
	approach	practical courses, internships,	
		dissertation/project work are included.	

5.5	Has the University conducted an academic audit? If yes, please	_	academic yea	r)	
	give details regarding frequency and its usage.	Refer Enclo	osure -IX		
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the Students? (Example: Projects, Internships, Field trainings, Seminars, etc.)		d Courses, Dis , Internships,		
5.7	Please provide details of the examination system (Whether examination based or practical based)	30% praction			
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	evaluate an	are used to ev	Only External	
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	5 The examination was cancelled for the concerned student - <i>Refer Enclosure -X</i>			
5.10	Does the University have a continuous internal evaluation System	Yes. Two continuous assessment tests (CAT) are conducted.			
5.11	How are the question papers set to ensure the achievement of the course objectives?	Descriptive type questions for 16 Marks /5 marks and 2 mark questions are included in the question pattern.			
5.12	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators	The faculty who have handled the subject need to be set the question papers. Three sets of question papers are obtained from the faculty member External Members are invited for			
5.13	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years.	Year Date of exams Date of announcement of results 2016- 2017 06/04/2017 06/06/2017 2017- 28/11/2017 29/01/2018 2018- 2018- 2019 17/07/2018 2018- 2019- 06/07/2019 16.05/2019 Final Year: 06/07/2019 Others: 12/07/2019			

D. Admission Process

6.1	How are students selected for admission to various courses? Please provide faculty-wise information a. Through special entrance tests b. Through interviews c. Through Their academic record d. Through combination of the above Please also provide details about the weightage give to the above Whether the University is admitting students from national level entrance test or state level entrance			information weightage tudents from	Through their academic record. 40% and above marks (35% above for non-creamy/SC/ST/PWD layer candidates)	
			wide following % of students		Not so far. Form the academic year 2020-21 admission will be done for the students who are qualified in any type of entrance conducted by the Nagaland State and other National level Entrance Exams like AIEEE, GATE, GMAT, CAT Etc.,	
6.3			ocedure is avail		Yes	
6.4	University website and in the prospectus Please provide details of the eligibility criteria for admission in all the courses		40% and above marks (35% above for non- creamy/SC/ST/PWD layer candidates)			
6.5		/relaxation provide det	% of quota provided	Remarks	The University follows the State Govt. Directions for reservations in admissions	
6.6	•	n the Unive	nent quota is aversity? If yes, pg format:-		No.	
				% of students		

	of	students	admitted	admitted		
	Seats	admitted	under	under		
	(Course		Management	management		
	wise)		quota	quota		
6.7	What is th	e admissio	admission policy of the University		So for No NRI Students	
	with regard to NRI and overseas students?			dents?	have been admitted.	

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide Head wise details of total fee charged)	B.A & BSW Courses – Rs.17,500 & 19,250/-(Tuition fee/semester) M.A Courses – Rs. 22,250/- (Tuition fee/semester) BCA - Rs.23,300/-(Tuition fee/semester) MBA - Rs. 32,500/-(Tuition fee/semester) Engineering Courses – 60,000/- (Tuition fee/semester) B.Sc – 22,250/- (Tuition fee/semester) M.Sc 26,500/- (Tuition fee/semester) M.Sc 26,500/- (Tuition fee/semester) Ph.D – Rs.35,000/- per semester M.Phil – 40,000/- semester	
7.2	Any other fee Charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	(One-time Payment)	
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes	
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Fee is charged as per the fee structure displayed in the university website. No Hidden Charges	
7.5	Mode of Fee collection	Through Bank	
7.6	Whether University is providing any concession in fee to students? If yes, please provide details.	20% fee Concession for economically background students. As on date 50 Students are getting this concession.	
7.7	Details of the Hostel Fee including mess charges	Hostel Fee – Rs. 48,500/-(Per annum) (Both food and accommodation)	
7.8	Any other fee	Establishment fee-Rs.5000/- (onetime payment)	
7.9	Basis of Fee Structure	The fee structure is based on unit cost of education to be incurred	

7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No.	
7.11	Whether University is providing any scholarship to students? If yes, please provide details.	20% fee Concession for economically background students	

F. Faculty

8.1	Total							
	no of	Dept	Professor		Associate		Assistant	
	Sanc-				Professor		Professor/Lo	ecturer
	tione		Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
	d	Political Science						14
	and	English						15
	filled	Journalism &						04
	up	Mass						
	posts	Communication						
	(Insti	Psychology						08
	tution	&Counseling						
	wise	Sociology						08
	and	Education						06
	De-	Economics				01		05
	part-	History						08
	ment	Computer		01		01		05
	wise)	Science						
		Mathematics		01				06
		Zoology						05
		Physics		01				04
		Biotechnology						04
		Botany						06
		Chemistry						04
		Commerce		01				05
		Social Work						06
		Management						05
		studies						
		Engineering		01				06
8.2	Details	of teaching staff						
	Refer Ap	ppendix - XIII						
	Page No	o. 30 to 39						

8.3	
	~
	Category-wise
	No. of
	140. 01
	Teaching Staff

Category	Female	Male	Total
SC	2	10	12
ST	56	22	78
OBC	8	25	33
PH	NIL	NIL	NIL
General	3	6	9
Total	69	63	132

8.4	Details of the permanent and temporary			
	faculty members in the following format			
Parti	culars	Female	Male	Total
Tota	l no. of permanent teachers			
No. c	of teachers with Ph.D. as the highest qualification	15	26	41
No. o	of teachers with M.Phil as the highest qualification	12	8	20
No. o	of teachers with PG as the highest qualification	42	28	70
Tota	l no. of temporary teachers			
No o	f teachers with Ph.D as the highest qualification	Nil	Nil	Nil
No o	f teachers with M.Phil as the highest qualification	Nil	Nil	Nil
No. o	of teachers with PG as the highest qualification	Nil	Nil	Nil
Tota	l no. of part-time teachers			
No. o	of teachers with Ph.D as the highest qualification	Nil	1	1
No. c	of teachers with M.Phil as the highest qualification	Nil	Nil	Nil
No. c	of teachers with PG as the highest qualification	Nil	Nil	Nil
Tota	l No. of visiting teachers	Nil	Nil	Nil

8.5	Ratio of full-time teachers to part time/ contract teachers	Not Applicable
8.6	Process of recruitment of faculty -Whether advertised-Whether selection committee was constituted as per the UGC Regulation? (pl. attach copy of the ad)	Through Advertisement in newspapers and websites Selection Commie was constituted by the internal and external Experts <i>Refer Enclosure</i> – <i>VIII</i> .
8.7	Does the University follow self- appraisal method to evaluate teachers on teaching, research and work satisfaction?	Yes
8.8	Institution-wise teacher student ratio(only full time faculty)	1:18 (Approximate)
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty/ Or consolidate pay	UGC Pay Scales Assistant. Prof. 15,600-39,100, Asso. Prof 37,400-67,000, Prof. 40,890-67,000,
8.10	Pay/Remuneration provided to :- Part-Time Faculty- Temporary Faculty- Guest Faculty –	Not Applicable
8.11	Facilities for teaching staff (Please	Staff Quarters, Computers,

provide details about Residence,	Cubicles	
Rooms, Cubicles, Computers/Any	48 days vacation per year	
other)	Transport facility upto 5 th Mile	

G. Infrastructure

9.1	Does the University have sufficient space for Land &	Yes
	Building?	
9.2	Does the University have sufficient class rooms?	Yes
	Does the University have	Yes,
	•	Computer Lab, Physics lab,
	* *	Chemistry lab, Bio technology
		ab, Zoology and Botany Lab,
9.3		Civil Lab, Psychology and
		Counselling Lab, Journalism and
	N	Mass Communication Lab.
		Refer Appendix - XV
		Page No.40 to 42
9.4	Library: Refer Appendix - XIV Page	e No.43
a)	Total Space (all Kinds)	5100 Sq.ft
b)	Computer/Communication facilities	Yes – 15 Computers for Digital
U)		Library
c)	Total no. of Book	13738
d)	All Research Journals subscribed	Yes
u)	on a regular basis?	
	Sports Facilities	Refer Appendix - XVI
9.5	(Details to be provided in Appendix	Page No.44
	XVI)	
	Does the University has provision	
9.6	for Residential Accommodation	Both boys and girls hostels are
7.0	including hostels (boys & girls	inside campus
	separately)	

H. Financial Viability

10.1	Details of the Corpus Fund created by the University (Documentary evidence to be given)	50 Lakhs FDR No. I	Oate – 0002716 : Oate – 0002717 : Years	16.05.2019 – 16.05.2019 –	
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	Refer Encl Year 2016-17		Rupees in lakh Expenditure 2217.46	

		2017-18 2018-19	1337.14 1933.50	1337.14 1933.50	
10.3	Source of finance and quantum of funds available for running the University (for last audited year) Fees- Donations- Loan- Interest- Any other (pl. Specify)	to the sour	ce of Finan lability for sity for the	running of year is	
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	Rs.45,000/	/ <u>-</u>		

I. Governance System11. Organization, Governance and Management

11.1	Mention the Composition of the statutory bodies of the University (Details to be provided in Appendix XVII)	Governing Board Academic Council Appendix – XVII Page No. 45 to 54	
11.2	Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)	Board of Governor Meeting: 28.10.2016, 30.11.2016, 18.4.2017, 11.10.2018,8.8.2019 Academic Council Meeting: 04.06.2018, 07.08.2017, 21.12.2016 Refer Enclosure – VI	
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external?	40% External members	
11.4	Are there other Strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	No	

J. Research Profile

12.1	Faculty-wise and Department-wise		
	information to be provided in		
	respect of the following:-		
	Student Teacher Ratio	1:17	
	Class Rooms	90	
	Teaching labs	10	
	Research labs (Major		

	Equipment's)		
>	Research Scholars (Ph.D.)	64	
>	Publications in last 3 years	50	
\triangleright	No. of Books Published		
\triangleright	Patents	Nil	
\triangleright	Inter-departmental Research		
	(Inter-disciplinary)	Nil	
\triangleright	Consultancy	Nil	
\triangleright	Externally funded Research		
	Projects	Nil	
>	Educational Programmes		
	Arranged		

K. Misc.

13. Details of Non-Teaching Staff

	\mathcal{C}		
13.1	Non-Teaching Staff	Administrative Staff, Lab	
	categories (Details to be	Technician, Library Staff	
	provided in Appendix XVIII)	Appendix XVIII – Page No.:55	

The number of Non-Teaching Staff is as follows:

13.2	Summary of the	The female & male non-teaching staff is as follows:					
	Non-Teaching	Particulars	Female	Male	Total		
	Staff	Administrative	11	3	14		
		Staff					
		Technical Staf	f 1	8	9		
		Grand Total	12	11	23		
13.3	No. of Non-	The category w	ise non-teacl	ning staff is a	s follows:		
	teaching staff	Category	Female	Male	Total		
	Category wise	SC	1		1		
		ST	10	9	19		
		OBC	1	2	3		
		PH	12	11	23		
		General	_	1			
		Total	13	10	23		
13.4	Ratio of Non-	1:104					
13.4	teaching	1.104					
	staff to students						
13.5	Ratio of Non-	1:18					
13.3	teaching	1.10					
	staff to faculty						

14. Academic Results:

14.1	Faculty	Faculty –wise and course-wise							
	acaden	academic results of the past 3 years			Sl.	Course	No. of	Result	
	Sl.	Course	No of	Result	No.		candidates		
	No.		Candidates				appeared		
	Appeared			2016	5-2018				
					1	M.A (English)	24	24	
	1				2016	5-2019			
					2	B.A (English)	14	14	
					3	B.Sc.	3	3	

	(Mathematics			
2017	-2019			
4	M.A (English)	76	64	
5	M.A (Political	95	83	
	Science)			
6	M.A	15	13	
	(Psychology			
	and			
	Counselling)			
7	M.A	28	28	
	(Sociology)			
8	MBA	9	9	
9	M.Com	8	7	
10	M.Sc.	13	13	
	(Chemistry)			
11	M.Sc.	7	7	
	(Mathematics)			
12	MSW	13	13	

15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period			•	Not	Accredited	
	Grade CGPA Grading System Followed						
15.2	Whether of If yes pleas under	courses a	ne accredited de course-wis No of Candidates Appeared	•	Not	Accredited	
15.3	Other Accreditations, if any				NA		
15.4	Any other information (Including special achievements by the University which may be relevant for the University)				No		

16. Strength and Weaknesses of the University

16.1	Strengths of the University	Good infrastructure, Good	
		Computing facility,	
		Well Equipped Laboratories	
16.2	Weaknesses of the University	Very difficult to get Science	
		faculty members in Nagaland	

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.stjosephuniv.edu.in

Dr.D.Gnanadurai Vice Chancellor